#### Board Meeting

Brandon University Students’ Union, Local 37 of the Canadian Federation of Students

**Monday, March, 13th, 2017 at 5:00 PM** – CLC Boardroom, Knowles Douglas Centre

1. **CALL TO ORDER at 5:05pm**
2. **OPENINGS**

Those present at the meeting shall introduce themselves at this time. Regrets shall be noted.

*Present:* Nick, Brown, Jill Creasor, Corey Norton, Mark Klapheke, Nataly Ore, Sharee Blacksmith, Ashlyn Pearce (The Quill), Whitney Hodgins, Kristin Smart, Laura Davidson, Meg Stade, Trevor (Dean) Poole, Elizabeth Davison (Skype), Lisa Mizan (6:24pm – 7:07pm)

1. **ADOPTION OF THE AGENDA**

**Motion (16-BUSU-203)** Poole/Stade CARRIED ***Be it resolved that the agenda be adopted as amended.***

1. **APPROVAL OF MINUTES**

We have minutes from November 7th, and 28th, 2016 for approval. They are attached.

**Motion (16-BUSU-204)** Poole/Davidson. L CARRIED ***Be it resolved that the BUSU Council meeting minutes from Nov 7th, 2016 and Nov 28th, 2016 be approved.***

1. **PRESENTATIONS AND CORRESPONDANCE**

Any presentations or correspondence shall be given at this time.

1. **RECEIPT OF REPORTS**

* 1. **Executive Members and Staff**
		1. President: **No Report will submit full report at next meeting.**
		2. Vice President Internal: **No Report will submit full report at next meeting.**
		3. Vice President External: **Attached**
		4. General Manager

Aside from regular job duties and responsibilities, February is always a busy month for me since I’m the staff liaison for the BUSU Election and the Returning Officer.

- Week of February 6: Attended the Exec &amp; Managers weekly meeting, met with RO several times this week and did some shopping for the Election tabling, attended the Westman Chapter Alumni meeting to discuss the second Chapter event coming up, followed up on KDC tasks, had a Manager’s meeting with Corey, and met with the RO to tweak/update the nomination forms. Something new and different this Election year that we came up with was to have more tabling time for students to approach the RO with questions, make it friendly and inviting with free cookies and hot chocolate, and also less posters but more banners with election info. Next year to start Election tabling a little earlier, and continue with more banners than posters.

- Week of February 13: sent out Elections communications to BU students, worked on updating the KDC operating budget and SUDS operating budget. Attended the Exec & Managers weekly meeting, Chaired the ERDIE meeting to transition new board members, attended the KDC meeting, met with the RO several times this week and worked on election tasks, and attended the Special BUSU meeting where the Executive brought up concerns with the VPE’s timesheets to Council.

- Week of February 20: sent out Elections communications to BU students, and processed the 2016 T4s for BUSU and SUDS employees.

- Week of February 27: attended the weekly exec &amp; managers meeting, filled out forms for next fiscal year’s renovations and submitted it to the physical plant, did a KDC building inspection with Denise Merrill BU Workplace safety officer, attended the Elections debate at SUDS, something we haven’t done in years and the turnout was great so recommending it to the RO again next year, met with the RO several times this week and did prep work for the voting polls, worked on 2016-year end workman’s compensation paperwork for BUSU and SUDS, read over the insurance forms for BUSU; SUDS for new fiscal year and submitted them to the broker, gave them an update of new assets (items) we purchased in this past year for valuation purposes for both BUSU and SUDS, tallied up results while the RO and poll clerks counted ballots and worked on elections communications to the student body. The election went over well, we received the highest number of candidates in years, over 300 students voted, we have new systems/procedures/tasks in place for better communication and awareness to the students, and the RO did a great job.

- Week of March 6: worked on the BUSU Fees letter for the new academic year, attended the weekly exec & managers meeting, revised bylaws pertaining to the By-Election, standing committees, and executive member vacancies that the exec wanted me to work on, our Scotiabank rep met with me to follow up on satisfaction with our credit card service and about adding the new VPI to our banking processes in May.

* + 1. Office and Services Manager: **Attached**
		2. Returning Officer: **Attached**
	1. **Canadian Federation of Students Local Representative Report**

No Provincial Executive meeting has happened but there is currently discussion about having the CFS MB AGM held in Brandon.

* 1. **Director Reports**
		1. Arts Director:

Feb. 7th Arts Faculty Meeting

Feb 14th Senate Meeting

* + 1. Science Director: **Vacant**
		2. Health Studies Director:

March 2nd BUHSSA Meeting regarding student issues

Looking into coverage for practicing on fellow students before practicums

Said the current BUHASSA treasurer did a great job in sorting out the financials from previous BUHASSA years.

* + 1. Music Director: **Vacant**
		2. Education Director: **Attached**
		3. Part-Time/Mature Students Director: **Vacant**
		4. Indigenous Director: **No report, will have a full report for next meeting.**
		5. Women’s Director: **Vacant**
		6. Sexuality and Gender Identity Based Director: **Vacant**
		7. International Students Director: **Regrets**
		8. Residence Director:

Weekly residence committee meetings

General Residence Council Meeting

Food Services Committee Meeting

10th St. Committee Meeting

* + 1. Graduate Studies Director:

Held Office Hours

Working with students to organize for the March 25th BOG meeting

* + 1. Accessibility Director: **Attached**
		2. Racialized Director: **Vacant**

**Motion (16-BUSU-205)** Poole/Stade CARRIED ***Be it resolved that the reports be adopted.***

1. **Committees**
2. **Finance**
3. **Policy & Bylaw**
4. **Student Groups Promotions and Affairs**

The Theatre Club’s application is attached for approval.

**Motion (16-BUSU-206)** Poole/Hodgins CARRIED

***Be it resolved that the Brandon University Theatre Club be ratified pending constitution amendments.***

Hodgins asked what amendments Poole wanted.

Poole said he felt that they either needed to specify if the group was faculty/major based or open to all students.

Smart said she didn’t feel that there needed to be amendments.

Stade said she felt there should be amendments as the club is open to all students and the executive positions should then be open to all students.

Creasor said the reason for the clarification would be necessary to understand if the club is supposed to be faculty/major specific or open to all students.

1. **Student Activities**

Upcoming Events:

 March 14, 12:40 PM, Gathering Space - Sexual Assault Advisory Group Town Hall

 March 15, Library - Long Night Against Procrastination

 March 16, 7:30 AM - BUSU provided breakfast

 March 21, 12:40 PM, Harvest Hall - BUSU Annual General Meeting

 March 25, 9:30 AM, Louis Riel Room - Board of Governors Meeting

 March 27-31 - Family Fun Week

April 7th The Great Escape from Finals – De-stress and exam encouragement

The Executive would like to urge directors to please try to help with as many events as their schedule would allow.

Poole said he would be willing to supply, those attending the Town Hall, with more information if they needed as he is part of the Sexual Assault Advisory Group.

Wintervention was also a success earlier last week.

1. **Campaigns and Government Relations**
2. **Breastfeeding Campaign**

Posters are in the process of going up around campus.

Poole explained the progress of the campaign and updated council as to the locations and that they would be postered with the signs that were approved in fall.
Approved Locations: Library, Student Services, Health Studies, IPC, and the Science building.
Awaiting Responses: Music, Arts, Harvest Hall, and Education

1. **Differential Fees**

A group of International students have been tabling consistently drumming up support for the March 25th BOG meeting, and have over 200 signatures on the petition so far.

Brown has been tabling to get the word out to students. Said there is already 250 signatures on the petition and is excited about the progress of the campaign.

Creasor asked if the tabling times/locations could be posted for directors to be able to sign-up/assist.

Smart said she would provide the contact information for the International Residence Coordinator and Residence Councils to the executive.

**Motion (16-BUSU-207)** Creasor/Poole CARRIED

***Be it resolved that BUSU provide refreshments and a light breakfast for students on the morning of March 25th, 2017.***

1. **Relationship with the BU Senior Administration**

Due to our ongoing efforts at the BOG, Dr. Fearon has decided he no longer needs to attend the monthly meetings with the BUSU Exec. We are currently working towards a resolution.

Brown said there are monthly meetings with the BU Admin to discuss events, campaigns, and initiatives between both parties. Brown said he believed that Dr. Fearon took the motions personally. Said he was yelled and cried at, during Board of Governor’s Executive meetings, over the motions that Brown submitted. Said during the BOG meeting there was awkward conversations that seemed as though there was something wrong with the relationship between BUSU and the BU Admin.

Poole said the majority of the talking during the most recent President’s Executive meeting (February 27th) was done by Dr. Fearon.

Creasor said she had really enjoyed the productivity and team mentality of the President’s Executive Meetings. Said throughout the previous year there was a reciprocal relationship where each person was treated as an equal. Said this environment fostered a partnership that facilitated the advertisement of initiatives such as safe walk and consideration of students’ voices in decisions such as the plans for the 10th St. residence plans.

Said Dr. Fearon stated that he would no longer be attending the President’s Executive meetings. Creasor said she felt that Dr. Fearon’s emotions may have gotten in the way and that is why he is no longer going to attend the meetings. Said that Dr. Fearon could be requested to attend upcoming meetings and he would then review the agenda and decide if he wanted to attend.

Creasor said they have never had to submit an agenda before and BUSU will continue to invite President Fearon to all President’s Executive Meetings in hopes to have him present.

Said that many of the admin said that they would like Dr. Fearon to continue attending meetings. Said if Dr. Fearon does not attend the meeting it will lengthen the process needed to reach goals and decisions.

Brown said for the first time ever the Chair of BOG and the Chair of the Governance and Nominating Committee have asked to meet with him before the upcoming BOG meeting. Said he will express his concern about how the motion was originally removed from the agenda.

Stade said she felt the current course would create “too many middle men” and felt that the executive to speak frankly with the President’s Executive and the President.

Hodgins agreed.

Klapheke agreed. Said he felt it was underhanded and felt BUSU should hold them accountable. Said it could be the start of the administration pushing past students. Felt that BUSU needed to stand up for these important issues.

Blacksmith asked if Dr. Fearon’s feelings were more hurt by Brown, the BUSU President, personally or the motion.

Brown said when meeting with Dr. Fearon, prior to BOG, he noted that Dr. Fearon mentioned the “Gag Order” back in April and it seemed that he blamed BUSU for that situation and the bad press that came with it. Said that Dr. Fearon seems to think the institution no longer wants him, which is not the case. Said he fears that Dr. Fearon intends to leave.

Klapheke said after speaking to Dr. Fearon in Toronto, Dr. Fearon essentially said to Klapheke that BUSU could ask Dr. Fearon to step down, even though that is not BUSU’s intention.

Poole said these reports are speculative as some of Dr. Fearon’s comments stated that his response was not emotional, despite the fact that BUSU felt that way.

Creasor said Dr. Fearon said the decision was not emotionally based but Creasor said she felt that it was.

Said there were a list of grievances against BUSU that Dr. Fearon listed: recording the open session of the motions’ debates from BOG on social media, the submission of the motions, bringing students into the meeting, and providing the Brandon Sun with quotes.

Said she felt that the decision was not made directly against Brown but BUSU as a whole.

Klapheke clarified that Dr. Fearon took issue with things BUSU did that were actually allowed.

Creasor & Brown confirmed.

Poole said BUSU does want a good relationship with the President’s Office. Said despite the fact that BUSU may disagree with the tactics of the President’s Office, they do want to attempt to mend the relationship. Said BUSU will always be for the students but meeting with the President’s Executive regularly is a benefit to the students.

Creasor said Dr. Fearon mentioned that at other institutions, the students’ union’s executive members do not have the opportunity to meet with the President or senior administration. Said the practice at BU is not the norm. Said she mentioned that just because other universities don’t practise it doesn’t mean it doesn’t benefit our students.

Blacksmith asked if there was room for mediation to repair the relationship.

Brown said he felt time would heal the relationship. Said the relationship with the other four members of the President’s Executive is still great and they hope it will continue to be. Said they received support from those members during the February 27th meeting.

1. **Services**

The minutes of the Feb 22, 2017 Services Committee meeting are attached for information.

1. **NEW BUSINESS**

* 1. **VPE Oath of Office.**

I, Trevor Dean Poole, do hereby promise that I will diligently, faithfully, and to the best of my ability fulfill the duties, responsibilities, and expectations of the Office of the Vice-President External of the Brandon University Students’ Union, in accordance with the Act and the Bylaws of the Union, and above all else in the best interests of the students who belong to the Union. I humbly acknowledge and accept the great privilege and honour bestowed upon me, and shall not violate the trust placed in me by Council and the Members of the Union.

* 1. **VPE Hours.**

Poole will speak to this.

Poole said the original motion just appointed him as the VPE. Said there was discussion about him only taking 15 per week but there was never a motion. Said he wanted to hear from council about their thoughts surrounding the limits for his hours. Said the tasks seem to require 20-30 hours but he has only been submitting 15 hours.

Stade asked if paying Poole for 20-30 hours per week would negatively affect the budget.

Creasor said while it is in the budget, there will be discussion about SUDS later, which will affect the BUSU budget as well. Said the more money saved, the better but there was money budgeted for the VPE position to be filled for the full year.

Stade asked what his workload for other commitments was.

Poole said he did have other commitments.

Ore said she felt Poole should be paid for all the work he was doing i.e. more than 15-20 hours/week if needed.

**Motion (16-BUSU-208)** Smart/Hodgins DEFEATED

***Be it resolved that the VPE hours be set at 15 hours for the remainder of the year.***

Norton said she understood council believed 15 hours would be sufficient for the VPE, she did not believe limiting to 15 hours was fair. Said she understood that council did not want him working 40 hours a week, for his own mental health, but Poole needed to be treated as an adult who could make his own decisions. Said council voted to put him in the VPE position, they need to trust him with the time management. Said having to recover and catch up in a position that wasn’t been handled the way BUSU wanted it to be handled, for the past 8 months, takes a significant amount of work.

Stade said she agreed with Norton in that Poole should be paid for the work that is done. Said she believed Poole would do an excellent job at time management.

Creasor said she agreed with Smart in some perspectives in that she wanted to look out for Poole. Said she knew Poole would give as much time as he could to the position and she wanted to ensure that this wasn’t to the detriment of himself. Said the BUSU office went for a long time without the VPE being performed at the highest ability that she didn’t know what had been missing. Said after seeing the quality and quantity of work that has been completed, 15 hours would be too limiting.

Said she does not support the motion.

The executive said they would prefer that the VPE hours be kept as they currently are: a maximum of 30 hours/week.

* 1. **Reclaiming our Bodies and Minds Conference**

Reclaiming Our Bodies & Minds Conference with CFS National. Whitney is speaking. See her attached poster. FB event at: <https://www.facebook.com/ROBAMConference/>

“Looking into the academic and healthcare scope of things. I will talk about some experiences I’ve had and some of the accomplishments that health and academics has played and what roles I’ve done to help with that in my community. I also will look into some historical aspects to Asperger’s syndrome and how it got incorporated into the DSM 5 over DSM 4 and what that means for a lot of people on the autism spectrum. But more importantly how I was able to take back my body, mind and soul which is me.”

There was no council meeting between Whitney finding out that CFS will help fund her and her departure. This conference has been on Whitney’s radar for a while as she was asked to speak, but she was unsure if she could obtain funding and was originally denied funding from CFS National. Then a few weeks later CFS National put a call out saying that they would help with funding, so Whitney applied. The timeframe was short and so she was not going to bring this to Council, but I think her hard work and dedication to the students she represents at the local level and the impact she is having on the National level should be commended. The request to the BUSU Council is to consider BUSU covering her time for the conference with her Director hours, essentially allowing her to claim the hours for the conference as BUSU work. Also, I would like the council to consider covering the remaining $47.09 of travel costs that was not covered by CFS National or the Student Travel and Conference Fund.

**Motion (16-BUSU-209)** Creasor/Poole CARRIED ***Be it resolved that* *Whitney Hodgins’ time preparing, participating and speaking at the Reclaiming Our Bodies & Minds Conference be covered by her Director hours with BUSU.***

**Motion (16-BUSU-210)** Creasor/Poole CARRIED ***Be it resolved that* *Whitney Hodgins be reimbursed $47.09 for the portion of her travel costs incurred to attend the Reclaiming Our Bodies & Minds Conference in Toronto, ON.***

* 1. **2017/2018 BUSU Council**

President: Nick Brown

 VPI: Emily Simon

 Arts: Laura Davidson

 Music: Brooklyn Friesen

 Health Studies: Meg Stade

 Indigenous Peoples’: Sheree Blacksmith

 International Students: Saint Osarentin

 Residence: Armando Galindo

 Racialized: Maya Sturrup

 Women’s: Lisa Mizan

Accessibility: Whitney Hodgins

**Motion (16-BUSU-211)** Creasor/Poole CARRIED

***Be it resolved that the ratification of the Brandon University Students’ Union Council for the 2017-18 year be accepted with the following individuals and their respective positions from May 1, 2017 to April 30th, 2018: President Nick Brown, Vice President Emily Simon, Arts Director Laura Davidson, Music Director Brooklyn Friesen, Health Studies Director Meg Stade, Indigenous People’ Director Sheree Blacksmith, International Students’ Director Saint Osarentin, Residence Director Armando Galindo, Racialized Director Maya Sturrup, Womens’ Director Lisa Mizan, Accessibility Director Whitney Hodgins.***

**Motion (16-BUSU-212)** Creasor/Poole CARRIED

***Be it resolved that the signing authorities for the Brandon University Students’ Union be Nicholas Brown (President), Emily Simon (Vice President Internal), and Nataly Ore (General Manager) from May 1, 2017 to April 30th, 2018.***

**Motion (16-BUSU-213)** Creasor/Stade CARRIED

***Be it resolved that the BUSU authorize the three signing authorities Nicholas Brown as returning President, Emily Simon as new Vice-President Internal, and Nataly Ore as continuing General Manager, to have access and be credit card holders on behalf of the organization from May 1, 2017 to April 30, 2018.***

**Motion (16-BUSU-214)** Creasor/Stade CARRIED

***Be it resolved that the BUSU continue to authorize Corey Norton, Office and Services Manager, to be an additional credit card holder on behalf of the organization***

**Motion (16-BUSU-215)** Creasor/Davidson. L CARRIED

***Be it resolved that the BUSU continue to authorize the General Manger to be the main coordinator of the credit card in managing the functionalities of the credit card amount.***

* 1. **Proposed Bylaw Changes for the AGM**
		1. **Student Group Promotion and Affairs Committee**
		2. **Student Services and Activities Committee**
		3. **Student Group Executive Caucus**
		4. **BUSU Student Group Recognition**
		5. **BUSU Recognized Student Group Funding**
		6. **Social Media Policy**
		7. **By-Election and Referenda**
		8. **Standing Committees**
		9. **Executive Member Vacancies**
		10. **Director Vacancies**

**Motion (16-BUSU-216)** Creasor/Davidson. L CARRIED

**Be it resolved that the proposed bylaw changes above (attached) be forwarded to the Policy & Bylaw Committee for the meeting at 4:30 on Thursday March 16th, 2017.**

* 1. **SUDS**SUDS is currently $33,000 in the red, and the SUDS board is looking into different scenarios for next year.

Creasor said 5 years ago there was a surplus because there wasn’t limited access on the residence meal cards. Said SUDS has been using up the surplus for the past few years. Said in her opinion changes should have been made in SUDS many years ago, and at this point it is too late. Said the SUDS deficit has a direct budget implication for BUSU as BUSU will have to bail them out.

Brown said the SUDS board will be having a meeting in the next few weeks to plan for the future of SUDS.

Klapheke asked what the relationship was with BUSU and SUDS.

Brown said SUDS was previously considered a service to students and that is why BUSU has bailed out SUDS in the past.

Smart said that the SUDS GM recently approached the residence council meetings to receive feedback from students.

Stade asked what the closure of SUDS would mean for groups holding socials.

Brown said this past year many of the clubs and collectives have not been using SUDS as they can make more of a profit from holding the socials off-campus.

Ore said when students didn’t have a limit on their food cards the food sales decreased by over 60%. Said food sales almost always increase liquor sales as well. Said it is simply a situation wherein SUDS has not been bringing in enough income.

Klapheke said agreed that there were other options for clubs to hold socials in the community and those options were more profitable

Norton mentioned to the board that BUSU has bailed out SUDS before and it is obviously becoming a recurring trend.

Creasor said SUDS has a board chaired by the VPE. Said the BUSU VPI and President also sit on the SUDS board and some student representatives. Said BUSU sees it as a service that is for students.

Said as for socials students would be able access the liquor permit and services from Food Services.

Said BUSU would provide a “How To Manual” to assist student groups in holding a social off campus in the case of SUDS closing.

Said SUDS does not pay rent in the KDC and is still not able to cover operating costs.

Pearce asked if The Quill would be able to attend the upcoming SUDS board meeting.

The executive members said the meeting is closes session as SUDS is a private organization.

Poole said he would speak to Pearce about the options of reporting on the SUDS meeting.

Stade asked what bailing out SUDS would do to the BUSU budget.

Ore said SUDS may be able to sell some of the recently purchased equipment to the KDC building and therefore recoup some of their deficit but, it is likely that BUSU will have to cover some of the SUDS deficit which would negatively affect the budget.

Klapheke asked if BUSU financially stabilized SUDS, would there be an opportunity for SUDS to return some of the payment.

Brown said it wouldn’t be likely that SUDS would ever reach a point where they could pay back the money.

1. **BUSINESS ARISING FROM REPORTS**

Poole asked Pearce’s response to the RO Report point 8.

Pearce said personally she thought it would be detrimental. Said if The Quill elections were separate, The Quill may not be able to bring in enough students vote in their election. Said she would recommend that the nominations for The Quill positions be run through The Quill and once nominations are completed, the elections be run through the BUSU.

Poole recommended that the RO report be considered by the Policy & Bylaw Committee.

Council agreed.

Poole said, in regards to Stade’s reference to assignments being due during Reading Week, the issue could be brought up to the Career and Academic Planning (CAP) Committee. Said there have been previous issues brought up to CAP such as not having classes during Reading Week.

1. **ANNOUNCEMENTS**

The next meeting will be March 27th, 2017 at 5pm in the CLC Boardroom.

1. **CLOSED SESSION**

**Motion (16-BUSU-217)** Poole/Hodgins CARRIED

***Be it resolved that the meeting moved into closed session.***

1. **ADJOURNMENT**

**Motion to adjourn (16-BUSU-220)** Klapheke/Poole CARRIED

***Be it resolved that the meeting be adjourned at 7:37PM.***

**Minutes approved at meeting date: April 24th, 2017**

**Moved by:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Creasor)**

**Seconded by:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Davdison. E)**