#### Board Meeting

Brandon University Students’ Union, Local 37 of the Canadian Federation of Students

**Wednesday November 21st, 2015 at 4:30 PM** – CLC Boardroom, Knowles Douglas Centre

1. **CALL TO ORDER 4:32**
2. **OPENINGS**

Those present at the meeting shall introduce themselves at this time. Regrets shall be noted.

*Present:* Nick Brown, Mercedes McLean, Emma Southam, Derek Booth, Sarah Wallace, Sheyenne Spence, Tyler Lischinski, Chizaram Ukasoanya, Nathan (Quill), Rhoni Mohanraj (5:00pm), Olujumu Kayoke Segun, Rahceal Wu, Mairo Ahmadu

 *Regrets:* Aaron Thompson

 *Absent:* Logan McKay, Jocelyn Bruce

1. **ADOPTION OF THE AGENDA**

**Motion (15-BUSU-101)** Ukasoanya/Booth CARRIED  ***Be it resolved that the agenda be adopted***

**Motion to amend (15-BUSU-102)** Ukasoanya/Booth CARRIED ***Be it resolved that the point (7) Student Services have a new point (ii) Second BUSU Representative to the CFS NGM.***

1. **APPROVAL OF MINUTES**
2. **PRESENTATIONS AND CORRESPONDANCE**

Any presentations or correspondence shall be given at this time.

1. **RECEIPT OF REPORTS**

* 1. **Executive Members and Staff**

On 31 Oct 2015, Thompson, Brown, Ore, McFadden, took part in the BUSU Halloween Food Drive, the Student Groups brought in over 4000lbs of food.

On 3 Nov 2015, Thompson and Ore met with Food Services to set up the Food for the Annual General Meeting.

On 5 Nov 2015, Brown met with the Dean of Health Studies to advocate for them,

On 5 Nov 2015, Thompson and Mohanraj met with the President and the Acting Vice President Academic. Discussed policies on WUSC

On 6 Nov 2015, Thompson met with a Senate Subcommittee to work on the title of Professor Emeritus.

On 9 Nov 2015, Thompson met with Accessibility Services regarding photocopying costs.

On 9 Nov 2015, Thompson met with the Committee for Long Night Against Procrasination.

On 9 Nov 2015, Thompson met with the Alumni Association and discussed the Homecoming.

On 11 Nov 2015, Thompson and Brown attended the Wreath Laying Ceremony for Remembrance Day.

On 11 Nov 2015, Mohanraj attended SUDS Board meeting.

On 12 Nov 2015, Thompson met with the Vice President Finance regarding the Book Store and the upcoming plans with the University.

On 12 Nov 2015, Thompson and Brown attended the Curriculum and Academic Planning meeting. Mostly changes to courses, adding, deleting, and restructuring, mostly under Science.

On 13 Nov 2015, Thompson, Brown, Mohanraj, Ore, and McFadden attended an Office Meeting to discuss past, current, and future projects.

Vice-President Internal’s Report

Brown said that they are currently having meetings about the new academic calendar.

Vice-President External’s Report

General Manager’s Report

Ore said that they had a good meeting with Student VIP today in regards to a bursary and engagement fund they give us that we can use toward Mental Health Week. Said that the AGM went quickly. We were able to meet quorum and approve things that needed approval. Said that the next AGM will be happening in February. Said it was great to have a few Directors show up and help out. Said that if even more Directors can come to the next one it would be good as it’s a great way for them to know what’s going on and have students see who they are.

* 1. **Director Reports**
		1. Arts Director: No report.
		2. Science Director: No report
		3. Health Studies Director: No report.
		4. Music Director: No report.
		5. Education Director: No report.
		6. Part-Time/Mature Students Director: Vacant.
		7. Aboriginal Director:
		Spence said that they have the IPC Potluck tonight from 6:00pm-9:00pm and everyone is welcome to come.
		8. Women’s Director:
		Wu said she has been meeting with McFadden about Women’s Collective. Said we currently have a temporary executive which includes her (Wu), Poonam (Office Assistant), and Sarah Tomchak (Student/Former Women’s Director). Said it’s temporary so that they can replenish the Collective. Said that she has been meeting with Women’s Representatives across Manitoba. They have been discussing ways on how they can better womens experiences on campus. Have also been discussing a Consent Forum which is coming together.
		9. Sex and Gender Identity Based Director:
		Southam said that the Annual Trans Day of Remembrance is happening on Friday 12:00om-1:00pm (indoor service) at Knox United Church. 7:00pm-9:00pm there is an outdoor vigil at the Park Community Centre.
		10. International Students Director: No report.
		11. Residence Director:
		Inter-Res is planning the annual Christmas Banquet. Said executive will be invited. Councils are working on their videos. They have continued with campaign weeks. This week is a campaign centered around dating violence.
		12. Graduate Studies Director: No report.
		13. Accessibility Director:
		Booth said that he has a meeting with the Accessibility Office Director tomorrow morning.
		14. Racialized Director: Vacant.

**Motion (15-BUSU-103)** Booth/Southam CARRIED ***Be it resolved that the reports be adopted.***

1. **REGULAR TOPICS**
	1. **Executive**
	2. **Finance**
	3. **Selection**
	4. **Campaigns and Government Relations**
	5. **Student Group Executive**
	6. **Student Group Promotion and Affairs**
		1. **Club Funding**VCF has applied for Club Funding. Rhoni Mohanraj will speak to this.

**Motion (15-BUSU-104)** Lischinski/Southam CARRIED  ***Be it resolved that the meeting move into closed session***

* 1. **Student Activities**
		1. **Erotic Bingo**

Racheal Wu will speak to this point. A popular event that is run by many student Unions around the country. Erotic Bingo is usually a good way to engage a student population.

Wu said that Flora Cowan will be taking it on this year as the Women’s Collective is unable to do it this year. Said that prizes are donated from Smitten. Usually this is a very successful and well attended event. Flora Cowan Hall is asking that BUSU officially be a partner on the event as she will be helping out representing BUSU. Said that we won’t cover any expenses or anything.

**Motion (15-BUSU-107)** Wu/Southam CARRIED ***Be it resolved that BUSU agrees to partner with Flora Cowan Hall for Erotic Bingo in the fall term of 2015.***

Ore said to let Flora Cowan know that we can help them with posters and printing.

Southam said that they would be willing to help out with the event as well.

* + 1. **Annual General Meeting**

Aaron Thompson will speak to this. Regarding how the Annual General Meeting went, and possible improvements for the next one. Suggestions for dates would be welcome

Brown said that Michael Barkman from CFS Manitoba chaired the meeting and it went well. All motions were passed with quorum and the AGM was over in 12 minutes. The event was held in the cafeteria and free burgers were handed out. This helped with gaining quorum.

Ore said that we usually buy pizza in SUDS and it typically costs around $300.00 per AGM. It will cost us a little less this time as it cost $5.00 per burger/fries per student at the cafeteria. It was nice that Food Services let us use their space and that they set up the sound for us.

* + 1. **Long Night Against Procrastination**

LNAP is an annual event held at the Library. This year BUSU will be supporting by supplying Pizzas around midnight and a Pancake Breakfast in the morning.

Brown said that this event is tonight. Said he and Mohanraj got all of the supplies for the breakfast in the morning. Asked for help for the next morning with the pancake breakfast.

Ukasoanya offered her assistance.

* 1. **Student Services**
1. **CFS Annual General Meeting**The Canadian Federation of Students is having their Annual General Meeting. As we have members attending, this will open to discussion. Attached are the NGM Motions.

Brown said that he’d like to hear how council would like BUSU (Local 37) to vote on the motions in the package for the CFS NGM.

*Motion N01 of attached package:*

Council agreed that they were in favour of the campaign surrounding youth unemployment.

*Motion N02 of attached package:*

Council agreed that they were in favour of increasing the kinds of items available through the Ethical Purchasing Network.

*Motion N03 of attached package:*

Council agreed that they were in favour of the National CFS Executive researching strategies employed by the UK’s National Union of Students for International Student Identity Cards and building international solidarity with them.

Ahmadu asked how useful the card actually is.

Brown said that they are going to be talking about that at the meeting. Said that what they are discussing now might not necessarily be the way he has to vote at the meeting.

*Motion N04 of attached package:*

Council agreed that they are in favour having new materials created that connect the corporate agenda to students’ everyday experiences on campus.

Ore said that they have a campaign to move universities away from corporatizing universities. Said that they are essentially asking that the campaign be focussed on academic governance and student rights

*Motion N05 of attached package:*Council agreed that the Federation should undertake an education and action campaign around the need for adequate policies and practices concerning accommodation foe students at the post-secondary level.

*Motion N06 of attached package:*Council agreed that the Federation should lobby Elections Manitoba to ensure that all universities have on-campus voting in the next election.

Brown said that the on-campus voting was really successful at the larger institutions and that it would be good to be able to have it for our students.

*Motion N07 of attached package:*

Motion was in regards to the Federation hosting a racialized student summit on March 21st,2016 that would only be open to racialized students. It would focus around the sharing of resources on combating racism on and off campus.

Ukasoanya asked why it’s only for racialized students. Said if we’re talking about racism then everyone should be involved.

Wu said she understands why it’s closed because with minority groups and bring in the majority, things like this can get coopted by people that it’s not even for. Sees where it’s problematic too. Said that it should involve more people and that the motion shouldn’t contain an exact date.

Spence said she understands why it’s closed because it’s an opportunity for them to openly discuss issues that they have been facing that they may not feel comfortable talking about in front of the majority. She agreed that the date isn’t good timing as many students would not be able to attend at that time of year.

Brown said that there are a number of minority groups that meet at the AGM and they are closed to those that identify.

Ukasoanya said that discussions around racism need to be open to everyone in order to combat racism properly. Said if they don’t share their stories to people who are not racialized then nothing changes. Need to invite people into the conversation.

Wu said that with the Women’s Collective they invite anyone to the meetings, but when it comes to voting they only allow those who identify as women to vote which is a good way to do it. Said she sees where they are going with this, but thinks that the wording around the motion needs to be changed.

Spence said that usually national plans come out of these summits and those plans are presented to the larger group so it’s not excluding anyone.

Southam said people who do not identify as racialized may want to share stories of people they know that have been affected by racism. If it’s only racialized students, who decides who identifies as racialized? What are the determining factors? Skin colour or heritage? Said it’s complicated.

Brown said he would bring these points forward at the meeting.

*Motion N08 of attached package:*Council agreed to the motion surrounding the termination of OohLaLa. This motion was submitted by BUSU to the AGM.

Brown said that several universities find this application useless. Said that it doesn’t benefit us and costs money.

Wu said the only places using the application are larger institutions. Hasn’t had a lot of movement on smaller campuses.

Brown said that we only had two people using it last year at BU and Manitoba only had about eight people using it. The university with the highest usage only had 3% of their population using it. Not enough incentive for the Federation to spend half a million dollars on it a year.

*Motion N09 of attached package:*Motion was in regards to changing the Federations bylaws surrounding the ability for member locals to decertify from the Federation. The motion was aiming to make it easier for locals to do so.

Ore said as background some student unions don’t want to be part of CFS and they are finding it hard to find that 20% to petition to leave CFS. Thinks that the purpose of this is to make it easier for people to leave as they are finding that it isn’t feasible to get that 20%.

Wu asked if any institutions are trying to decertify and if they are smaller or larger.

Brown said they are mostly smaller, but there are a number of universities in the process of leaving. Said that at the last meeting the last of the Quebec schools left CFS and that’s hurting in the sense that there are less French materials being created.

Wallace asked how our university feels about being part of CFS.

Brown said that he has no knowledge of any poll that BUSU has ever done. Said some people seem to really like it and some people seem to not like it. Said BUSU has pulled out of a number of their services this year and replaced those services with BUSU services. Said that the ISIC was doing enough for us so we created our own discount card. The National Health Network wasn’t helping us so we got a new Health & Dental plan.

Wallace asked if they have thought about asking the student body at BU how they feel.

Brown said that they have thought about it, but once they run that pull CFS will jump down our throats and they come out hitting hard even if you start thinking about leaving.

Wu asked what large scale services we still use from them.

Brown said we use their Ethical Purchasing Network and Handbook. Almost didn’t use their handbook service this year as Leech was very competitive. We do work with them in Manitoba. We are happy with the Manitoba component this year. We have a lot of their campaign materials. “It’s No Secret” campaign was their campaign this year. CFS MB came out to help us with Crash the Courtyard this year. They do several campaigns that we are still involved with. Said last year we were disappointed with the services they were giving us, but this year we have been happier with them.

Council was in favour of the motion. Moving the petition from 20% to 15%.

*Motion N10 of attached package:*

Council agreed to the creation of a Federation information portal that would have graphic design, video posting, blogs, and other information for sharing and solidarity purposes.

Brown said that they are trying to set up a website so that locals can easily share their materials and campaigns across the country.

Lischinski said that they shouldn’t fast track it because of how OhLaLa worked out. They should focus on remedying their mistakes.

Ore said that when her and McFadden attended the managers conference in May they actually have this for managers of student unions. Said that this is what AMICCUS-C does as part of their membership. It allows managers to share campaigns, events, and ask for advice to managers across the country. Said that she thinks this is where they got the idea from because the portal that AMICCUS has is live. Said it would be good if CFS did this too.

*Motion N11 of attached package:*

Council agreed to the creation of a working group for examining the state of post-secondary education in French Canada.

1. **Second BUSU Representative to the CFS NGM**

Brown said that yesterday he received a message from Bruce saying that she will not be able to attend the CFS NGM anymore and so an alternate must be found. Brown said that council can now discuss an alternate.

Spence said that she understands that we’re under a time constraint now, but people should have been notified and asked to submit a letter as to why they wanted to attend the meeting. Said next time it should be done properly.

Lischinski said that he remembers that Thompson said he was willing to go.

Brown said he needed to make the change by midnight. Asked council and staff and neither were interested. Nathan from the Quill was interested.

Ore asked if Thompson was the alternate. Said that if we are opening it to the student body, said that just choosing someone that we know might not be the best way of going about it. If we are allowing students to go, they should open it up to all students.

Brown said that he would do it if he had the time.

Spence said that she agreed with Ore. Said that if we can’t open it up to the whole student body then maybe we shouldn’t send anyone at all.

Wu said that she agrees that we could have opened it up to everyone. Said that it might be difficult to choose if several students apply at this point.

Southam said that they are okay with Nathan going just to ensure that someone goes as we have already spent the money.

Ore said that this is the only reason we have problems doing things last minute. Said that emergencies happen, but this is the reason that we need to ensure that people know the importance of sending another person. Said it’s great that Nathan wants to go, but out of fairness it might not look good to the student body that we didn’t open it up to everyone.

Spence said by just sending someone that we know we aren’t being transparent or democratic. Said she knows people that would have liked to apply to go on this trip. Said we either take it as a loss or have a council member go.

Wallace said that sending Nathan could be beneficial as he works for the Quill. Said we need to take what we’ve got given that we only have four days. Said that Nathan could write from a third party view which would be good for transparency.

**Motion (15-BUSU-108)** Spence/Wu CARRIED ***Be it resolved that the speakers list be extended by 5 people.***

Ore said that Thompson is the fulltime executive member and if he feels better, maybe it should be offered to him. Said if he can’t do it, then they could decide a different protocol if he couldn’t go.

Mohanraj said that at the last meeting Thompson said that if no one is able to go he would go. So we should probably go with that.

Wu asked how badly the $500.00 loss would affect the budget.

Ore said it depends on what people are more worried about. The principle part or the financial part. It’s based on how people want to vote based on their constituency.

Brown said that they had $900.00 budgeted for this.

**Motion (15-BUSU-109)** Booth/Mohanraj CARRIED

***Be it resolved that council send Aaron Thompson as the alternate to the CFS AGM.***

***Be it further resolved that if Aaron Thompson is unable to attend, BUSU send no one.***

1. **Mental Health Week Ad Hoc Committee**With Mental Health being a large concern for those on campus, BUSU typically holds a Mental Health Week. Members of the council are to put forth their interest if they want to be members of the committee.

Brown said that we have had three meetings so far and today we had a meeting with Student VIP. They have some funding for us. Said we’ll be bringing in massage clinics, therapy dogs, and many other events. The event will be from January 25th-January 29th.

Wallace said it falls nicely because the last Monday in January is always Blue Monday.

Spence, Wallace, Booth, Southam, Ukasoanya, and Wu all expressed interest in sitting on the committee.

1. **Funding for the Women’s Collective**

Recently the Women’s Collective has regained momentum and will require funding in order to put on events. Racheal Wu will speak to this motion.

Wu said that she didn’t bring this forward, but the Women’s Collective currently has a temporary executive. Said that they are planning to apply for the collective funding so that they can re-stock the room with tampons, pads, pregnancy tests. Said that they would also like to hold a coffee house to recruit new members and to educate students on what the Women’s Collective does. Said that they need the base funding to get everything started up again. Said that they are working on getting signing authority for the temporary executive so that they have access to the funds. Wu said that she will not be staying on as an executive member once more students are recruited as she doesn’t want it to be a conflict of interest between her role as Women’s Director and the Collective.

1. **OLD BUSINESS**
	1. **Orientation Planning Committee**

Sheyenne Spence will speak to this.

1. **NEW BUSINESS**
	1. **Monthly Student Updates**

Sarah Wallace will speak to this motion, in the past the Students’ Union has used several media outlets such as the Quill, the Brandon Sun, and mostly recently BUSUU in order to get information to students. This is a trend that should be fostered and continued to keep students informed.

**Motion (15-BUSU-110)** Lischinski/Wu CARRIED

***Be it resolved that Executive be tasked with updating students through several media outlets on a minimum Monthly basis regarding BUSU updates.***

Wallace said that she was bringing forward the motion that the executive members start doing updates. Said she is getting questions from people asking what we’re doing in these meetings. Said that the executives should be either making a video or pushing the website more than we have been so that students know what we have been doing and so that they know that we are working on their issues.

Brown said that he and Mohanraj have been making BUSU videos this year. Said that they haven’t put one out for about a month. They take a while to put together.

Wallace said that council members could help make them. Said she was willing.

McLean said that she agrees with this idea as her cooperating teacher asked what BUSU does and if it’s worthwhile for the fees that students pay. She tried to explain what BUSU does. Said that there are lots of students who are probably like him and so we need to make students aware of what we do.

Brown said last year he made audio files of council meetings for students to listen to on youtube. Said we only had about 6 people listen to them, so he stopped making them. Said that they have tried a number of avenues to reach students and they have had very little response or engagement.

Ore said that what has worked with past executives, one president had a blog where they outlined what was happening at the university, the union, and the meetings that they were attending. Said that students could comment on this blog each week. Students really enjoyed it. Executive members have also taken turns writing in the Quill each week so that students were updated that way as well.

Lischinski said that writing for the Quill would be a really good idea as students actually read it. Said that updating on Facebook is also a good idea. Said that the executive could pick a few items from their council reports to post on facebook.

Wu said that the facebook page seems to get the most hits, so we should likely focus more on that.

Brown said that he will be working on another BUSU video this week.

Mohanraj suggested that council members also take part in these video updates so that students also know what they have been up to.

Southam said that the wording of the motion kind of brings up a few problems as it doesn’t specify which social media outlets and whether or not this is only for executive or for council as well. Said that it should not only be a monthly update. Said it should be weekly. Said that they should table the motion and come back with particular expectations.

Wu said that Directors should make themselves known through these videos as not all students know who they are either.

Ore said that she can see that council members seem to be on the same page about communicating more to students. Said that the BUSU President has access to send campus-wide emails, so if they have anything that they’d like communicated to the student body on a regular basis, we have the ability to send out those emails.

Wallace said that she chose minimum monthly as she thought that it may be difficult for people to get more than one out. Said that it would be better to have it be at least once a week, but put it as once a month for flexibility during busy seasons.

McLean said that when Stephanie was President she sent out weekly updates via campus wide email and it worked really well.

* 1. **Mental Health Training for Professors**

Sarah Wallace will speak to this motion, Mental Health concerns on campus are growing at an exponential rate and many students feel professors are not properly equipped to deal with situations arising from Mental Health.

**Motion (15-BUSU-111)** Wallace/Wu CARRIED

***Be it resolved that Executive lobby the current administration designate the professors to take part in Mental Health training for the wellbeing of students and the professors personal safety.***

Wallace said as students we are facing a crisis in mental health. It’s becoming more prevalent in every day society and people don’t know how to react to it. Thinks that for the safety of students, professors and anyone who works with students, should have basic training in what mental health issues look like and how to help when they happen in a classroom. Said students who suffer from anxiety might have to leave their class halfway through and sometimes they get strange looks or comments from their professors because they don’t know anxiety signs and systems. Said that she wants professors to feel like they’re able to reach out to students when they do see the signs.

Southam said that this is a good idea. Said that most professors don’t know how to approach students and ask them if they’re okay or if they need to step out of the class. Said that some people handle it really well, but a lot of people don’t. Said that student safety should be the priority of professors in class and they should know how to help. It’s important.

Brown said that the executive has been pushing to get faculty trained on a number of things like academic dishonesty procedures. Said that they have mentioned things about mental health training to faculty, but faculty has mentioned that they don’t want to be directed to do any of their training by the students’ union.

Wallace said that it needs to be brought up again. Said we work closely with our professors and they need to put something back into the students. Said we pride ourselves at BU for having great relationships with professors, but it’s not that great if we can’t count on them for this sort of thing.

Southam doesn’t understand why professors are saying no when they may be able to improve things for themselves and for students by getting this training.

Brown said that two years ago our Vice President Internal Matthew May brought forward a motion to Senate that asked professors to have a standardized course outline. Said that the professors pushed back on this in terms of intellectual property angles. Said that the union could go on strike if we really wanted to make something happen, but he doesn’t want to have to do that. Said that we haven’t had all of our student senators show up lately and that’s been very problematic in terms of passing things at Senate as that’s usually where we have a large student voice.

Wallace said that they are holding some Mental Health First Aid training sessions on December 15th and 16th which isn’t ideal for a lot of people on campus. Doesn’t know how many people are able to attend or will be attending.

McLean said that two facilitators for these sessions are professors and so that may help encourage other faculty members to take part.

Ore suggested that executive and council follow-up on this initiative and other initiatives at upcoming council meetings so that they all know what action is taking place on particular projects.

**Motion to Call the Question (15-BUSU-112)** Wu/Lischinski CARRIED  ***Be it resolved that the motion be called to question and discussion end.***

* 1. **Student Involvement with Policy Creation and Modification**

Anytime a policy is in the process of being created, or change, student representation should be mandated. The Executive should push for a change in policy so that it is forever enshrined that Student Voices must always have a place in the decision to create or amend policies that affect students. This motion will be brought forth by Sarah Wallace.

**Motion (15-BUSU-113)** Wallace/Wu CARRIED

***Be it resolved that Executive lobby the current administration to create a policy that ensures student voices are always heard in the creation or amending of all policies that affect students in a direct way.***

Wallace said that there is currently a committee working on a policy surrounding sexual assault on campus and the big issue with this is that there hasn’t been a policy at BU until now. Said her issue with the committee is that it’s only Student Services people working on it. Said it’s a student issue and so student voices need to be on this committee. You can’t make a policy that’s directed at students without student voices. Said that she is aware of a task-force that BUSU has been asked to join and it has come to her attention that BUSU has not been to any of the meetings. Said we really need to push to have that student voice on this committee.

Brown said that he knew that a task-force had been created, but wasn’t aware that BUSU was part of it. Said all of these items end up going to Senate or BOG and that’s where we have a student voice on these issues. Said that he does agree that having a voice on the smaller committees is useful. Between himself and Thompson they have several meetings a week that take up a lot of their time. Bringing this forward would cause issues with administration and faculty as they’d say that we already have a voice in Senate and Board of Governors. Said it would take a lot of extra time to sit on committees for every single policy that’s being created.

**Motion (15-BUSU-114)** Wu/Wallace CARRIED  ***Be it resolved that the meeting move into Closed Session.***

* 1. **Club Funding Change**

Funding for Student Clubs is currently capped at $500 regardless of how large or small the club is. This is problematic for larger clubs, who get limited funding while supporting a lot more people. Logan will speak to this point.

Brown said that we will table this discussion as the speaker is not present at this meeting.

1. **BUSINESS ARISING FROM REPORTS**
2. **ANNOUNCEMENTS**Ore said that Thompson, McFadden, and she will be starting a by-law and policies committee. Said that this will be to restructure the current bylaws to make them easier to understand and update them as they are messy. Said that they haven’t been fully updated in many years. Said that she will send out the days that they’ll be working on them to council and that they all are welcome to stop by and assist with this process.

Lischinski said that tonight BUSMEA is holding a session for anxiety and wellness. Said that they have three speakers from the university. Some of it is focused on performance anxiety, but the rest will be focused on general wellness if people are interested in attending.

1. **ADJOURNMENT**

**Motion to adjourn (15-BUSU-115)** Wallace/Wu CARRIED

***Be it resolved that the meeting be adjourned.***

**Minutes approved at meeting date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Moved by:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Seconded by:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**