



### **Application for Club Funding**

*Please note that all questions on this application form must be clearly answered.*

*Please return the completed form to the BUSU office.*

1. Name of Organization:

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2. Has this organization applied for funding before?      YES      NO

3. When will expenses be incurred or when will the event take place?

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4. Amount of funding requested:

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5. Briefly describe the event/expenditure, the number of students that shall be participating, how it will further the development and goals of the student group, and how and/or if this will benefit other students at BU.

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6. Please state the location and day of the event if applicable.
7. Please attach a detailed budget including (but not limited to) the following:
  - a. Travel costs
  - b. Accommodations
  - c. Meals
  - d. Conversion of Funds
  - e. Decorations for events
  - f. DJ/Band for socials
  - g. Item expenditure
  - h. Advertising
  - i. Income, including other sources of income, confirmed and unconfirmed

\*\*\*If you are applying after your event, please include receipts.

8. What is your organization's current account balance?

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**9. Signature of two Executive members:**

Position	Name	Signature

10.

Name of Applicant	Address	Phone	Email

*I understand the information provided to be correct and would be willing to appear before the student group promotions and affairs committee should there be any questions regarding this application form.*

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

**FOR OFFICE USE ONLY:**

Application Received by:

Meeting Date Considered:

\_\_\_\_\_

\_\_\_\_\_

Approved for Funding of:

Rejected Reason:

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\_\_\_\_\_

Other:

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